

Moving PEOPLE / COVID-19 Risk Assessment

SEVERITY (S)	+	LIKELIHOOD (L)
no injury	1	almost never
>3 day injury	2	possible
death	3	frequently
=		
RESULT (R)		
Almost Never		2
Slim		3
Possible		4
Probable		5
Likely		6



PART A - REASON FOR ASSESSMENT					
COMPANY / SITE	AREA, ACTIVITY, TASK BEING ASSESSED	PERSONS INVOLVED IN OR AFFECTED BY AREA/ACTIVITY/TASK BEING ASSESSED	ASSESSMENT START DATE	ASSESSOR'S NAME(S)	ASSESSMENT COMPLETION DATE
Moving People Ltd Springfield Garage BB5 4NA	Customer on board bus or coach. COVID-19 Risk Assessment	Children Teachers Parents Employees General Public	17/03/2020	Matt Cooke - Acting Health & Safety Manager	Completed 17/03/2020 Reviewed 27/05/2020 Reviewed 08/07/2020 Reviewed 15/07/2020 Reviewed 01/09/2020 Reviewed 02/09/2020

PART B - GENERAL HAZARDS & RISKS								
POTENTIAL HAZARDS & OUTCOMES	CURRENT RISK RATING			EXISTING CONTROLS	NEW & AMENDED CONTROLS	RESIDUAL RISK RATING		
	S	L	R			S	L	R
Transmission of COVID-19, Drivers contracting infection.	3	2	5	<p>All employees or any member of their household with a new persistent cough, high temperature, flu-like symptoms, loss of taste or smell or a noticeable change must self-isolate and call 119 for COVID 19 advice, or use the online symptom checker https://111.nhs.uk/covid-19. The driver will not be allowed to return to work until the driver and/or the person with symptoms have either received a negative result, or you have self-isolated for 14 days.</p> <p>Hand sanitisers available for passengers getting on and alighting the vehicle.</p>	<p>Drivers issued with and encourage to wear a face covering when driving.</p> <p>Drivers cab to be thoroughly cleaned and disinfected before and after use.</p> <p>Anyone living in a place with local restrictions must comply with their specific restrictions and guidance.</p>	2	1	3
Transmission of COVID-19 between passengers due to close contact on board bus, coach or minibus.	3	2	5	<p>Encouraging passengers to spread out as much as possible.</p> <p>Advisory notice for face masks to be worn on all vehicles.</p> <p>Passengers advised to remain seated at all times until bus has stopped to reduce congestion on board the bus.</p> <p>Passengers advised not to travel if they feel unwell or have symptoms of COVID-19.</p> <p>Passengers advised to open the windows for ventilation.</p> <p>Eating and drinking prohibited on vehicles.</p> <p>Passengers advised to take any rubbish with them.</p> <p>Regular communication with passengers through schools and/or parents.</p> <p>All Passengers advised to wear a re-usable, washable soft face covering, to prevent the spread of coughs and sneezes, whilst on the vehicles, due to being in a confined space.</p> <p>The recirculation function on the air conditioning unit on the vehicle is not to be used.</p> <p>The toilet facilities are to be cleaned with anti-viral cleaning products, if used.</p>	<p>The company can provide customer details for track and trace purposes.</p> <p>Rear facing seats which cause people to sit face to face have been allocated as "out of use". Should a wheelchair be required for these seats they should be pre-booked so necessary measures can be taken.</p> <p>No standing authorised on the vehicles unless specified otherwise.</p> <p>When travelling, no passengers are to be within 2 metres of the driver.</p>	2	1	3
Transmission of COVID-19 between driver and passengers.	3	2	5	<p>Passengers advised to not travel unless essential.</p> <p>Enhanced cleaning regime has been implemented. All drivers issued individual cleaning kits to make sure all touch point and hard surfaces on vehicles are cleaned in-between different groups.</p> <p>Introduced anti-viral cleaning products suitable for disinfecting surfaces potentially contaminated with COVID-19.</p> <p>All vehicles are deep cleaned daily.</p> <p>All Passengers advised to wear a re-usable, washable soft face covering, to prevent the spread of coughs and sneezes, whilst on the vehicles, due to being in a confined space.</p>		2	1	3

Transmission of COVID-19 MPL Day Trip Specific	3	2	5		<p>Moving People Driver / Courier to manage customer queries, distancing & general H&S expectations.</p> <p>Ventilation - roof vents to be kept open when appropriate, air conditioning to be run using non recycled air using external intakes.</p> <p>Day Trips to be run at a reduced capacity, vehicle capacity to be capped between 2/3rds & 3/4 of total capacity.</p> <p>Single travellers to be seated alone for distancing.</p> <p>Passengers making multiple person booking to be seated together in personal bubble, unless specified otherwise by passenger making booking.</p> <p>Face masks to be mandated when travelling on vehicle, unless for medicinal reasons, to be specified prior to booking.</p>	2	1	3
Transmission of COVID-19 MPL Holiday Specific	3	2	5		<p>Some hotels have specified they will not be accepting cash, card payments only.</p> <p>Some hotels have specified they will not be offering a portorage service.</p> <p>Ventilation - roof vents to be kept open when appropriate, air conditioning to be run using non recycled air using external intakes.</p> <p>Holidays to be run at a reduced capacity, vehicle capacity to be capped between 2/3rds & 3/4 of total capacity.</p> <p>Single travellers to be seated alone for distancing.</p> <p>Passengers making multiple person booking to be seated together in personal bubble, unless specified otherwise by passenger making booking.</p> <p>Face masks to be mandated when travelling on vehicle, unless for medicinal reasons, to be specified prior to booking.</p>	2	1	3
Transmission of COVID-19 MPL Drivers Cabin	3	2	5		<p>Maximum 4 people in the drivers cabin at one time</p> <p>Face coverings mandatory in drivers cabin, if unable to wear face covering for medical reasons then alert supervisor so everyone else can be removed before entering.</p> <p>No sitting or taking breaks for long periods of time.</p> <p>Hand sanitiser units provided to be used when entering.</p>	2	1	3